

**Manasquan Borough Council Meeting**  
**In- Person at Borough Hall and Virtual Zoom Meeting**  
**December 30, 2020 5pm**

In order to accommodate both in person and virtual meeting requests the Mayor and Council have established a Hybrid Meeting which will include in-person and virtual participation.

**IN-PERSON MEETING**

The in-person meeting will be held at Borough Hall at the above stated date and time. All participants will be required to wear a mask the entire length of the meeting unless at the mic speaking to Mayor and Council. Microphone covers will be provided for participants wanting to speak. Temperatures will be taken using a contactless system prior to entering the Council Chambers. Hand sanitizer will be available prior to entering the Council Chambers. There is a maximum of 16 individual audience members permitted in the Council Chambers which adhere to the CDC social distancing requirements. There are seats available for couples or people living in the same household which would also adhere to CDC social distancing requirements. Seats will be marked and you may only sit in the seats that are marked appropriately.

**Zoom Meeting**

<https://zoom.us/j/8830046931> or 1-646-876-9923

**ID# 883 004 6931**

**Participant Instructions**  
**Meeting will be recorded**

**Instructions:**

Join meeting via Zoom video:

- Click on link above or copy and paste into your browser.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Join meeting via Zoom dial in (phone):

- Dial the number provided above.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

**Mayor's Instructions**

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session.

If you would like to ask a question or make a comment please press \*9 to raise your hand in the system if you are on the phone. When the last 4 numbers of your phone number is announced you will be unmuted to speak.

If you are participating via video scroll towards the bottom of the page to participants. This is where you can raise your hand through the system.

You must clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed. Comments are limited to 2 minutes in length.

**BOROUGH OF MANASQUAN AGENDA**  
**December 30, 2020 5:00 PM**

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

**Moment of Silent Prayer**

**Pledge of Allegiance**

**Roll Call**

**Audience Participation - Limited to Agenda Items Only (time limit of 2 minutes)**

**Approval of Minutes**

1. Regular Meeting Minutes - December 7, 2020

**Consent Agenda:** These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

- [1.](#) 294-2020 Transfer of Funds
- [2.](#) 295-2020 Authorizing Bid Advertisement SBLSS Phase II
- [3.](#) 296-2020 Authorizing Mayor to Sign Letter of Intent - Department Heads
- [4.](#) 297-2020 Accepting Resignation - Ray Summers - Tourism
- [5.](#) 298-2020 Payment of Bills

**Audience Participation On Any Subject (comments limited to 2 minutes)**

**Closed Session**

1. Litigation - Land Use

**Adjournment**

**BOROUGH OF MANASQUAN  
RESOLUTION  
294-2020**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the following transfer in the 2020 Budget be authorized:

**CURRENT FUND**

| <b><u>To</u></b>           | <b><u>Account</u></b> | <b><u>Amount</u></b>       |
|----------------------------|-----------------------|----------------------------|
| Engineering                | 0-01-20-165           | \$ 22,000.00               |
| Police OE                  | 0-01-25-240           | \$ 30,000.00               |
| First Aid                  | 0-01-25-260           | \$ 17,000.00               |
| Traffic Lights             | 0-01-26-302           | \$ 1,500.00                |
| Public B&G OE              | 0-01-26-310           | \$ 3,500.00                |
| Waterways OE               | 0-01-30-411           | \$ 10,000.00               |
| Landfill                   | 0-01-32-465           | \$ 27,000.00               |
| Public Employee Retirement | 0-01-36-471           | \$ 1,088.82                |
| Police & Fire Retirement   | 0-01-36-475           | <u>\$ 534.10</u>           |
| <b><u>TOTAL</u></b>        |                       | <b><u>\$112,622.92</u></b> |

| <b><u>From</u></b>  | <b><u>Account</u></b> | <b><u>Amount</u></b>       |
|---------------------|-----------------------|----------------------------|
| Legal               | 0-01-20-155           | \$ 22,000.00               |
| OEM S&W             | 0-01-25-252           | \$ 30,000.00               |
| OEM OE              | 0-01-25-252           | \$ 17,000.00               |
| Utilities           | 0-01-31-430           | \$ 1,500.00                |
| Streets & Roads OE  | 0-01-26-290           | \$ 30,500.00               |
| Recreation OE       | 0-01-28-370           | \$ 10,000.00               |
| Social Security     | 0-01-36-472           | <u>\$ 1,622.92</u>         |
| <b><u>TOTAL</u></b> |                       | <b><u>\$112,622.92</u></b> |

**BEACH UTILITY**

| <b><u>To</u></b>    | <b><u>Account</u></b> | <b><u>Amount</u></b>      |
|---------------------|-----------------------|---------------------------|
| Interest on Notes   | 0-07-55-514           | <u>\$ 2,000.00</u>        |
| <b><u>TOTAL</u></b> |                       | <b><u>\$ 2,000.00</u></b> |

| <b><u>From</u></b>  | <b><u>Account</u></b> | <b><u>Amount</u></b>      |
|---------------------|-----------------------|---------------------------|
| Beach OE            | 0-07-55-510           | <u>\$ 2,000.00</u>        |
| <b><u>TOTAL</u></b> |                       | <b><u>\$ 2,000.00</u></b> |

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at their meeting held on December 30, 2020.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

| COUNCIL  | INTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|--|------------|----------|-----|-----|---------|--------|
| BRYANT   |            |          |     |     |         |        |
| LEE  |            |          |     |     |         |        |
| MANGAN   |            |          |     |     |         |        |
| OLIVERA  |            |          |     |     |         |        |
| READ   |            |          |     |     |         |        |
| WALSH  |            |          |     |     |         |        |
| ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO |            |          |     |     |         |        |

**BOROUGH OF MANASQUAN  
RESOLUTION  
295-2020**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, be and is hereby authorized to advertise a Bid Notice for Phase II: Exterior and Interior Repairs at the Squan Beach Life-Saving Station #9.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 30, 2020.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

| COUNCIL                            | INTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|------------------------------------|------------|----------|-----|-----|---------|--------|
| BRYANT                             |            |          |     |     |         |        |
| LEE                                |            |          |     |     |         |        |
| MANGAN                             |            |          |     |     |         |        |
| OLIVERA                            |            |          |     |     |         |        |
| READ                               |            |          |     |     |         |        |
| WALSH                              |            |          |     |     |         |        |
| ON CONSENT AGENDA ____ YES ____ NO |            |          |     |     |         |        |

**BOROUGH OF MANASQUAN  
RESOLUTION  
296-2020**

**BE IT RESOLVED** that the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has authorized that the pensionable base salaries of the below listed employees as a result of agreements between Department Heads and the Borough of Manasquan for the calendar Year 2021 Effective January 1, 2021;

**Borough of Manasquan Department Heads**  
**Annual Pensionable Base Salaries**

| Position   | 2021 Salary                    |
|--|--------------------------------|
| Thomas Flarity, Administrator*   | \$100,814.76                   |
| Barbara Ilaria, Municipal Clerk  | \$ 99,734.92                   |
| Amy Spera, CFO/QPA<br>Amy Spera, Deputy Administrator                            | \$91, 794.49<br>\$20,400.00    |
| Frank DiRoma, Code Enforcement Supervisor  | \$ 88,501.76                   |
| Michael Bauer, Police Chief  | \$175,184.21                   |
| Marie Higgins, Court Administrator   | \$ 95,463.18                   |
| Kevin Thompson, Superintendent of Public Works                                   | \$119,067.54                   |
| Courtney Hogan, Tax Collector  | \$ 64,416.49                   |
| Robyn Palughi, Tax Assessor  | \$ 28,684.45                   |
| Christopher Tucker, HazMat<br>Christopher Tucker, Office of Emergency Management | \$52.02 per hr.<br>\$ 3,121.20 |

**WHEREAS**, the schedule above reflects the annual salaries for each of the employees listed and in each case represents 2% increase from the employee's 2020 salary.  
\*Indicates a non-pensionable salary.

**WHEREAS**, pensionable base salaries are defined as those regulated by the Public Employees Retirement System (PERS) of New Jersey and the Defined Contribution Retirement Program (DCRP) when applicable and;

**NOW THEREFORE BE IT RESOLVED**, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the following Letters of Intent for the calendar year of 2021, which copies are on file in the Municipal Clerk's Office.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the December 30, 2020 meeting.

|  | INTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|--|------------|----------|-----|-----|---------|--------|
| BRYANT   |            |          |     |     |         |        |
| LEE  |            |          |     |     |         |        |
| MANGAN   |            |          |     |     |         |        |
| OLIVERA  |            |          |     |     |         |        |
| READ   |            |          |     |     |         |        |
| WALSH  |            |          |     |     |         |        |
| ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO |            |          |     |     |         |        |

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

**BOROUGH OF MANASQUAN  
RESOLUTION  
297-2020**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Ray Summers as a Member of the Borough of Manasquan Tourism Commission effective January 1, 2020.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was adopted by the Borough Council at the December 30, 2020 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

|  | INTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|--|------------|----------|-----|-----|---------|--------|
| BRYANT   |            |          |     |     |         |        |
| LEE  |            |          |     |     |         |        |
| MANGAN   |            |          |     |     |         |        |
| OLIVERA  |            |          |     |     |         |        |
| READ   |            |          |     |     |         |        |
| WALSH  |            |          |     |     |         |        |
| ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO |            |          |     |     |         |        |

**BOROUGH OF MANASQUAN  
RESOLUTION  
298-2020**

**BE IT RESOLVED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

|                           |                |
|---------------------------|----------------|
| Current Fund              | \$3,428,125.05 |
| Capital Fund              | \$19,318.24    |
| Water/Sewer Fund          | \$9,158.68     |
| Water/Sewer Utility Fund  |                |
| Beach Utility Fund        | \$4,914.27     |
| Beach Capital Fund        | \$3,097.50     |
| Recreation Building Trust | \$2,183.31     |
| Tourism Trust             | \$1,075.00     |
| Affordable Housing        | \$1,050.00     |
| Developer's Escrow Trust  | \$5,064.50     |

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on December 30, 2020

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

|                                  | INTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|----------------------------------|------------|----------|-----|-----|---------|--------|
| BRYANT                           |            |          |     |     |         |        |
| LEE                              |            |          |     |     |         |        |
| MANGAN                           |            |          |     |     |         |        |
| OLIVERA                          |            |          |     |     |         |        |
| READ                             |            |          |     |     |         |        |
| WALSH                            |            |          |     |     |         |        |
| ON CONSENT AGENDA ___ YES ___ NO |            |          |     |     |         |        |